

**MINUTES OF
CITY OF DUVALL
COUNCIL MEETING
1-8-04
7:00 P.M.**

**6:00 PM: WORKSHOP - ~~Emergency Management Plan~~ (cancelled)
King County Councilmember Kathy Lambert - Update on
Valley Issues**

The regular City Council Meeting was called to order by Mayor Nixon at 7:18 P.M.

Council Present: Pat Fullmer, Steve Hotchkiss, Will Ibershof, Heather Page,
Jeffrey Possinger, Greg Von Tobel, Mayor Nixon. Absent: Tom Loutsis

Staff Present: Doreen Booth, Steve Schuller, Glenn Merryman, Dianne Nelson,
Bruce Disend, Jodee Schwinn

Oath of Office and Installation of New City Councilmember:

Mayor Nixon administered the Oath of Office to the following Councilmembers:
Jeffrey Possinger, elected to Position #2, a 4-year term ending December 31, 2007; Steve
Hotchkiss, elected to Position #4, a 4-year term ending December 31, 2007; Heather Page,
elected to Position #6, a 2-year term ending December 31, 2005; Greg Von Tobel, elected to
Position #7, a 4-year term ending December 31, 2007.

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Excusing Councilmember Tom Loutsis' absence, he had
another engagement; Payroll in the amount of \$210,700.58; Claims in the amount of
\$207,621.62. Under Executive Session add 5 minutes for Labor Negotiations. Under
Council add: Councilmember Pat Fullmer

II. Comments from the Audience:

Tove Burhen, P.O. Box 6, Duvall, Vice President of the Duvall Historical Society,
announced the latest book *Wagon Wheels 2* is now available. She also gave a brief
account on the history of the Dougherty House and how the house was acquired and
restored. She said that the local schools in the district participate in numerous tours, and
tours are available to the public by request during the winter. The Historical Society
meets the 1st Monday's of each month at 7:00 p.m. at the Dougherty House.

Dan Pflugrath, 32240 NE 50th Street, Carnation, representing Riverview School
District, wanted to let everyone know that there will be 2 Levies on the ballot in

February. On the ballot is a Two-Year Maintenance and Operation Educational Program Replacement Levy to fund educational programs and services that the State does not cover such as textbooks, librarians, music & PE specialists, counselors and staff training. There is also a Two-Year Technology Levy that will provide technological improvements and expansion to meet current and future education needs. He emphasized that these levies are much needed and have been kept at a bare minimum. He also invited the Duvall City Council to attend a joint workshop on the Riverview School District's 6-Year Facility Plan. The workshop will be held on January 31, 2004, from 9:00 a.m. - 12:00 p.m., at the Cedarcrest High School Library. The Carnation City Council is also invited. He emphasized the importance of working together to see how the School District's Plan and each City's Comprehensive Plans affect each other and to make sure the plans integrate. He feels it will be a great opportunity for the School District to work more closely with each of the cities.

III. Approval of Consent Agenda:

Was moved and seconded (Ibershof-Von Tobel) to approve the consent agenda, which included Payroll in the amount of \$210,700.58; Claims in the amount of \$207,621.62; Excusing the Absence of Councilmember Tom Loutsis; and approving the Council Meeting Minutes of December 11, 2003. Carried. (6 ayes).

IV. Presentation: None

V. Scheduled Items:

1. Mayor: Mayor Nixon reminded everyone the City Council Retreat will be held on January 24th and 25th and is open to the public. She also clarified some misinformation in a recent Seattle Times article. She stated that Finance Director, Dianne Nelson, did not state that the City is going to be raising property taxes, but it will be looking at alternative revenue sources in 2004 and beyond.

2. Committee Reports: *Committee Reports are given at the second Council Meeting of each month.*

3. Council:

a. Councilmember Pat Fullmer announced that this Saturday is the monthly "Second Saturday." This is an opportunity for citizens to stop by City Hall between 10:00 a.m. and 1:00 p.m. and speak with a City Council member about any issues or concerns that they may have. Councilmember Fullmer also wanted everyone to be aware that another "Town Hall" meeting will be held on Tuesday, January 27, at 7:00 p.m. in the Rose Room. She said the topic of the meeting will be the City of Duvall Comprehensive Plan; What is it? Why and how does it affect the city and its citizens? It will also be a chance for the citizens of Duvall to let Council know what they want for their city in the future.

Mayor Nixon thanked King County Councilmember Kathy Lambert for coming to the Workshop and giving an update on current issues. She also thanked

Councilmember Lambert for always being so accessible.

4. Staff:

a. Doreen Booth, City Hall Administrator/Planning Director, announced the Duvall Downtown Sub-Area Plan will be available on the web. She also said a copy will be available for review at the Library and at City Hall. She asked Council to please review the Plan and call her with any questions. There will be a public hearing on the Plan at the January 22nd Council Meeting, and she hopes to bring it forward for adoption soon. Doreen also announced Todd Hall has been hired as the new Assistant Planner. Doreen announced King County has scheduled a meeting on their Comprehensive Plan updates for January 22, 6:30 p.m., at the Duvall Fire Station Headquarters. Doreen distributed a copy of King County's draft legislative agenda. She also gave a brief update on the 4 Snoqualmie Valley Cities work on the draft critical areas ordinance.

b. Glenn Merryman, Chief of Police, reported that during the recent weather conditions, the City fared very well. He said there were only a few minor accidents and no serious injuries. He thanked Public Works for all of their work in getting the streets sanded and cleared. He also reported that since his last report, vandalism and crime have been down. He credits this to more citizen awareness and to the many calls the police have received on suspicious activity. The Chief also announced the Small Cities Police Coalition will be hosting its first Reserve Academy May 1st through July 31st. He emphasized this is something they have wanted to do for a long time. He said the Coalition will be recruiting together and training together.

c. Steve Schuller, Public Works Director, announced that Mayor Nixon has signed the contract with IMCO Construction Services and work on the wastewater treatment plant project has begun. He also thanked his department for keeping the water system going during all of the recent weather and power problems. He said parts of the water system are very old and it has been a lot of work, but they been able to keep it going.

d. Dianne Nelson, Finance Director, reported there might be an upcoming administrative change in utility accounting that would require hiring an additional person. The City's Combined Utility Funds have reached a dollar amount that the State Auditor requires the City to go to an accrual system for accounting. Dianne explained that this would be unduly burdensome on a small city, and Mayor Nixon has written a letter requesting the State Auditor's office to consider looking at the City of Duvall utilities separately to allow the City to continue its current accounting procedures.

VI. Public Hearing: Duvall Church Alley Vacation; VAC03-001

8:07 p.m. The Public hearing was opened.

Morgan Hougland, from TRC Architectural Planning and representing the Duvall Church, gave an overview of the Duvall Church's proposed project and vacation request.

Donna Shively, 13721 Batten Road, Duvall, Director of the Duvall Church School, emphasized that the Church is growing and needs the space. She stated that the project is very important in allowing the Church to conduct their ministries. She explained that one of the Churches ministries is the school, and that it is a growing and important ministry. She said they are finding that the school is a strong outreach to the community and the families that are coming to the school are very committed. She believes if the Church builds the building, they will fill it up. She asked the Council to please support the project.

Roger Powell, 27150 NE Cherry Valley Road, Duvall, asked the Council to please support this project. He also emphasized that this project will put a lot of people to work and bring business to the town.

Ray Burhen, Box 6, stated he supports the expansion of the Church, but he has 2 questions: If the alley is vacated, will there be an easement for future utilities? He would also like to know if the Church owns the entire block or are there are any other owners on that block of land?

8:20 p.m. The Public Hearing was closed.

VII. Old Business:

1. (AB03-67) Brightmoor Plat Extension Request.

It was moved and seconded (Ibershof-Possinger) to approve Agenda Bill AB03-67 denying the request from Kathwood, Inc. to grant an additional extension to the Brightmoor Plat.

Brad Sourbeer, 11902 - 206th Avenue SE, Snohomish, emphasized that lots are currently at a premium and the Brightmoor developer is anxious to sell. Mr. Sourbeer stated he has a buyer interested in the property, but the buyer wants assurance that an extension will be granted to the plat. Mr. Sourbeer, at Council's request, named the prospective buyer as Mr. Johnson of Seattle. In response to a question, Mr. Sourbeer stated that Mr. Johnson could likely attend the next council meeting.

There was Council discussion on the issue. Council discussed options for approving the extension if the property was actually sold to Mr. Johnson. The Council expressed interest in approving the extension subject to certain conditions: that the property be sold within 90 days to Mr. Johnson and that construction on the site begin by June 1st.

Councilmember Ibershof withdrew his motion and Councilmember Possinger withdrew his second.

Doreen Booth asked if the City Council would also include a condition stating that there would be no more extensions for the plat. Council agreed.

Council directed staff to prepare a resolution granting an extension subject to certain conditions and bring it back to the next council meeting.

VIII. New Business:

1. (AB04-01) Appointment and Confirmation of Three Planning Commissioners.

Was moved and seconded (Ibershof-Fullmer) to Confirm Mayor Nixon's appointments to the Duvall Planning Commission. At the request of a Councilmember, it was decided the appointments would each be confirmed separately.

Councilmember Ibershof withdrew his motion and Councilmember Fullmer withdrew her second.

Was moved and seconded (Ibershof-Possinger) to confirm the appointment of Bill McClansburgh to Position #1, term ending 12/31/06. Carried. (6 ayes).

Was moved and seconded (Fullmer-Page) to confirm the appointment of Deborah Neal to Position #4, term ending 12/31/07. Carried. (6 ayes).

Was moved and seconded (Ibershof-Fullmer) to confirm the appointment of David Bukovinsky to Position #6, term ending 12/31/07. Carried. (6 ayes).

2. (AB04-02) Ordinance #986 approving the Duvall Church Alley Vacation

VAC03-001. *Was moved and seconded (Ibershof-Fullmer) to adopt Ordinance #986 approving the Duvall Church Alley Vacation.*

Duvall Public Works Director, Steve Schuller, reviewed the proposed project. Staff recommended approval of the alley vacation.

The Motion Carried. (6 ayes).

3. (AB03-47) Rescind Interlocal Agreement for Jail Administration previously approved on 7/24/03. *Was moved and seconded (Ibershof-Fullmer) to rescind Interlocal Agreement for Jail Services. Carried. (6 ayes)*

4. (AB04-03) Approve Interlocal Agreement for Jail Administration dated November 1, 2003. *Was moved and seconded (Ibershof-Possinger) approved Interlocal Agreement for Jail Administration. Carried. (6 ayes).*

Councilmember Jeffrey Possinger was delegated to be the assembly member representing the City of Duvall.

IX. Executive Session: 5 Minutes - Labor Negotiations

8:58 p.m. The Council Chambers were cleared for a 5 minutes Executive Session on Labor Negotiations.

9:03 p.m. The Executive Session was extended 2 minutes.

9:05 p.m. The Executive Session was extended 15 minutes.

9:20 p.m. The Regular Council Meeting was called back to order.

X. Adjournment:
Was moved and seconded (Ibershof-Von Tobel) to adjourn. Carried. (6 ayes).
Meeting Adjourned 9:23 p.m.

Signed _____
Mayor Becky Nixon

Attest _____
Jodee Schwinn, City Clerk